

New Class Starts on
January 14th, 2010
Enroll Now!

FOR TRIBAL GOVERNMENT ADMINISTRATORS AND MANAGERS

Offered by

The Bob Ramsey Executive Education Program, School of Public Affairs
and The American Indian Policy Institute

COURSE OVERVIEW

COURSE 1: 10 modules (10 class days)

Tribal Government Management

- Introduction to Critical Issues
- Leadership & Management in a Political Environment
- Federal Indian Law
- Organizational Behavior
- Managing Planning Process
- Managing Programs
- Managing Human Performance - The People Connection
- Managing Financial Resources
- Competition/Collaboration in Tribal Governments
- The Change Process

COURSE 2: 5 modules (5 class days)

Systems Approach to Tribal Management

- The Environment and the Organization as Systems
- Tools for Effecting Organizational Change
- Positioning for Results
- Implementation of Systems Concepts
- Optimizing Performance
- Team Technology
- Inter-governmental Issues

COURSE 3: 5 modules (5 class days)

Case Studies in Decision Management

- The Anatomy of the Decision-Making Process
- The Decision-Making Process and Case Method Analysis
- * Inter-Governmental Case Study
- Situational Analysis, Problem Analysis and Decision Analysis

COURSE 4: 4 modules (4 class days)

Ethics & Strategic Application

- Ethics and Values
- Tribal Management Simulation

Certified Public Manager Now for Tribal Managers!

Join over 1,700 professionals who have earned the Certified Public Manager (CPM) national certification at Arizona State University. The Bob Ramsey Executive Education Program and the American Indian Policy Institute at Arizona State University can assist tribal governments and tribal organizations to make the best use of management talent by providing CPM training.

The CPM program is a nationally recognized management development program for managers and supervisors in government and government-related agencies. For the first time in Arizona, tribal governments are able to make use of this program for developing their managers with a curriculum designed specifically for you.

This professional certification is accredited by the National CPM Consortium and is designed to create thoughtful practitioners who apply useful managerial techniques to address government challenges. The program emphasis is on practical application of management tools.

WHY YOU NEED CPM TRAINING!

TRIBAL MANAGERS

- Attain a nationally recognized, professional certification.
- Enhance management knowledge, skills and abilities.
- Expand professional relationships.
- Experience highly interactive courses designed specifically for you.
- Explore current government issues in classes taught by experienced practitioners.
- Apply acquired knowledge through practical, work-related exercises and projects.

TRIBAL GOVERNMENT

For decades, states, cities, towns and counties have used CPM programs to develop their managers. This new course supports tribal self-determination and capacity-building by providing a CPM program tailored to tribal government needs. Participants develop practical management skills for working with elected officials, tribal members and other managers so critical to the effectiveness of tribal governments. Recognizing the wide variety of tribal government structures, the program focuses on skills and tools that are common and basic to tribal management.

SOUND INTERESTING?

Contact :

Sally Manatt, CPM Program Coordinator, manatt@asu.edu or 602.496.1303
Pat Mariella, American Indian Policy Institute, Pat.Mariella@asu.edu or (480)965-1055

COURSE WEBSITE

ENROLL NOW AT [HTTP://RAMSEYEXECUTIVE.ASU.EDU/PROGRAMS/TRIBAL](http://RAMSEYEXECUTIVE.ASU.EDU/PROGRAMS/TRIBAL) OR AIPI.CLAS.ASU.EDU

Course Fees

The course fee of \$3700 covers the complete Certified Public Manager Program and includes the cost of registration, instruction, materials and Certificate of Completion.

Participants can opt to pay for each of the four modules separately:

Course I: \$1,200

Course II: \$900

Course III: \$900

Course IV: \$700

Contact Information

Pat Mariella, AIS Policy Institute,

Pat.Mariella@asu.edu

(480)965-1055

or

Sally Manatt, CPM Program

Coordinator,

manatt@asu.edu

602.496.1303

Course Overview

Eligibility Options

Meet each of the entrance requirements established by ASU's Bob Ramsey Executive Education Program based upon education and management experience. **Exceptions will be considered on an individual basis.**

A. Post High School Education (*minimum: 2 years*)

B. Management Education (*minimum: 60 contact hours or 4 credit hours within last 5 years*)

C. Management Experience (*minimum: 2 years as a supervisor or manager*)

Registration

All candidates must complete a registration form and submit payment by check, credit card or purchase order to be enrolled in the CPM-tribal program. Please make check or purchase order payable to Arizona State University.

All purchase orders must be issued in the same fiscal year of the class.

For online payments, visit

<http://ramseyexecutive@asu.edu>

Refund requests must be received in writing at least 1 business day prior to the start of the class and a \$50 fee will be charged. No refunds will be made after the class start date. Requests may be sent by e-mail to suzanne.ernstein@asu.edu

Veteran's Benefits

Attention Veteran's: The certified Public Manager Program is approved for participants to use U.S. Department of Veteran's Affairs educational entitlements.

To determine whether you meet the requirements for the VA Education Program, please visit ASU's Veteran Benefit website: <http://students.asu.edu/node/14>

Testimonials

"I had the opportunity to participate in the Certified Public Managers Program. The program provides me with the tools to be an effective leader. I have gained knowledge of how to meet new challenges, inspire others, and enable others. It is my vision to use this knowledge in my community. CPM is a great program and will be even greater with a Tribal focus. Thank you." *Rebecca Kisto, Gila River Indian Community*

"The CPM program has given our managers hands-on, applied knowledge that they utilize in our organization. It is a highly desirable qualification for those we are hiring, and I've invested in the program for our current employees." *George Hoffman, City Manager, Apache Junction*

Only Course I fees due in FY09!